



Wedding Packages

Schedule of Services

All of our packages are a guideline for a place to begin with your consulting. If you do not have a need for certain services, we can discuss and remove anything that is not needed or customize your Coordination Plan for you.

The Bluebonnet Package

90 Days Away - Package price - \$2900.00

This is our most popular and comprehensive Day-of package and is the perfect package for the bridal couple that wants a life outside of planning the wedding, yet still feels that they want to be in control. This package eliminates the stress of selecting the right vendors and adds the fun back into getting married. From the moment of engagement, you, your fiancé and your family can relax and enjoy the journey. This package includes everything from The Howdy Ya'll Package plus the attendance at most venue and vendor meetings. All packages include a Certified Wedding Coordinator and unlimited phone calls, texts and/or emails.

In-depth Consultation for Planning and Guidance

(scheduled after receipt of signed contract and deposit)

- Completion of your bridal profile
- High level discussion of your budget according to package chosen
- Review your ideas and vision for the wedding and reception
- Review desired locations, options along with pro's and con's of each site
- Venue insight, advise, comparisons and recommendations
- Review style, theme, color choices and size of wedding
- Share our creative ideas and suggestions to compliment your style
- Review and discuss your desired vendors
- Vendor referrals that fit your needs and budget
- Customized task list provided after meeting
- Client will arrange vendor meetings and consultant will attend up to 3 meetings
- Client will arrange venue previews and consultant will attend up to 3 previews
- Determine your goals for the wedding
- Create a personalized design concept
- Assist with design of Wedding and Grooms cakes
- Offer Guidance with proper etiquette when needed
- Provide information on obtaining marriage license on request

Midway Planning and Guidance Meeting

- Review Vendors selected for services, review services included by each
- Review Venue selected and discuss floor plan, rain plan and layout/schematic

- Review items included in Venue contract
- Provide customized list of additional items needed
- Discuss additional services needed, such as valet, security, lighting, beverage, entertainment, etc.
- Advise Client of vendor selections on additional services
- Provide revised task list after meeting
- Provide revised budget and payment worksheet after meeting

Final Planning and Guidance Meeting with Review of overall Plan

- Review all contracts and discuss to ensure no detail has been overlooked
- Finalize Vendor List and times of deliveries
- Advise on structure of Timeline
- Highlight and discuss items needed to be included in Timeline
- Discuss wedding ceremony, design and style as well as musical selections
- Discuss who will perform each task at the ceremony
- Design lineup of wedding party and discuss cueing
- Design and supply detailed Timeline after meeting
- Schedule and attend on-site planning meeting with Venue
- Schedule and attend on-site planning meeting with Caterer, Florist and other vendors
- Design floor plan for reception
- Wedding ceremony consultation, guidance and design

Wedding Rehearsal

- Wedding Consult will attend for one and one half hour
- Direct rehearsal flow, advice, coordinate and suggest ceremony details
- Discuss who will be responsible for rings and other ceremony duties
- Transport items from rehearsal to wedding (size limits apply)

Wedding Day

- Wedding Coordinator will attend / arriving 6-8 hours prior to wedding start time
- Direct Wedding Ceremony and Reception
- Over see vendor arrival / main point of contact for vendors
- Ensure décor is set according to plan
- Transport items from ceremony to reception (size limits apply)
- Direct reception flow with introduction of bride and groom, first dance, cake cutting and toast
- Design, direct and plan bride and grooms exit
- Deliver snacks and beverages to wedding party (additional fee for snacks and beverages)
- Distribute any remaining payments or gratuities to vendors as needed
- Assist florist Pinning flowers on family and attendants, distribute bouquets and oversee all other floral placements when needed
- Bustle bridal gown for reception (must schedule appointment with seamstress)
- Ensure timeline is followed and according to plan
- Handle any discrepancies, last minute details, bridal party issues or tardy vendors as needed
- Set-up items: toasting glasses, cake cutter, guest book, place cards, photo's, etc.
- Box up all remaining cake, prepare to go meal if needed, distribute favors to guests.
- Help load gifts, personal items and keepsake items into designated vehicles and to assigned persons

Note:

Always included in packages: Use of Wedding Emergency Kit and Lisa's Tool Box.

One assistant to the coordinator is included with this pricing for events up to 150 guests. Larger weddings will require a third planner/assistant at an additional fee.

We recommend additional assistants for large events and for events with extensive detail, decorating and set-up requirements. Priced upon request.

Also included in our packages are 50 miles for the Day-Of Coordination. Any mileage over the provided 50 miles will be invoiced at .53 cents per mile.

Included with all Panache Event packages is the use of unlimited portable Wi-Fi (if the need arises) and the Hospitality Restroom Baskets placed in the men's and women's restrooms.

Payment Schedule:

Deposit due with signed Contract - \$1,450.00

Second Payment Due - 60 Days Prior to Event - \$725.00

(Due Date of _____)

Balance Due - Fifteen (15) Days Prior to Event - \$725.00

(Due Date of _____)